

**NOTICE OF THE BOARD OF REVIEW  
FOR THE  
CITY OF NEW RICHMOND**

**NOTICE IS HEREBY GIVEN that the Board of Review for the City of New Richmond, St. Croix County shall meet on Monday, August 31, 2015 at 5 p.m. in the Council Room of the Civic Center – 156 East First Street, New Richmond.**

Please be advised of the following requirements to appear before the Board of Review and procedural requirements if appearing before the Board per State Statute 70.47:

No person shall be allowed to appear before the Board of Review, to testify to the Board by telephone or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the Assessor to view such property.

After the first meeting of the Board of Review and before the Board's final adjournment, no person who is scheduled to appear before the Board of Review may contact, or provide information to, a member of the Board about the person's objection except at a session of the Board.

No person may appear before the Board of Review, testify to the Board by telephone or contest the amount of any assessment unless, at least 48 hours before the first meeting of the Board or at least 48 hours before the objection is heard if the objection is allowed under sub. (3) (a), that person provides to the clerk of the Board of Review notice as to whether the person will ask for removal under sub. (6m) and if so which member will be removed and the person's reasonable estimate of the length of time that the hearing will take.

When appearing before the Board, the person shall specify, in writing, the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at the estimate.

No person may appear before the Board of Review, testify to the Board by telephone or object to a valuation; if that valuation was made by the Assessor or the Objector using the income method, unless the person supplies the Assessor all of the information about income and expenses, as specified in the manual under Sec. 73.03(2a), that the Assessor requests. The City of New Richmond has an ordinance for the confidentiality of information about income and expenses that is provided to the Assessor under this paragraph which provides exemption for persons using information in the discharge of duties imposed by law or of the duties of their office or by order of a court. The information that is provided under this paragraph, unless a court determined that it is inaccurate, is not subject to the right of inspection and copying under Section 19.35 (1) of Wis. Statutes.

The Board shall hear upon oath, by telephone, all ill or disabled persons who presents to the Board a letter from a physician, surgeon or osteopath that confirms their illness or disability. No other person may testify by telephone.

**Tanya Reigel  
City Clerk**